# **Hartford Funds IRA Distribution Request Form**

**HARTFORD**FUNDS

(use only for IRA accounts with UMB Bank, n.a. as custodian)

Our benchmark is the investor.®

#### **Purpose**

Use this form to request a one-time distribution or systematic distribution from your IRA account. Please read the instructions carefully to complete the form. Hartford Funds strongly recommends that you consult with your qualified tax professional for any tax questions pertaining to distributions taken from your retirement accounts.

Do not use this form for distributions due to death, required minimum distributions ("RMDs"), return of excess contributions or to establish substantially equal periodic payments under Internal Revenue Code section 72(t).

Section A - Hartford Funds Account Owner Information	
Owner Name	Social Security Number
Account Number	Telephone Number
Section B - Reason for Distribution	
$\square$ Make a Normal Distribution. Shareholder is age 59½ or older.	
an exception, you must file IRS Form 5329 with your tax return Make a Distribution due to total and permanent disability with	early withdrawal penalty. If you are under 59½, you will be exception under the Internal Revenue Code. In order to claim n. Visit the IRS website at irs.gov for more details.
Code.  Note: In an effort to properly code Form 1099 for tax reporting, a indicated, the distribution will be coded based on your age.  IRA Redemptions can have tax implications. Please consult a tax	professional to ensure you have a full understanding of the tax
implications and IRS regulations prior to initiating a distribution.	For more information, consult IRS Publication 590.
Section C -Type of Distribution	
Distributions of more than \$100,000 require a Medallion Signatu distributions as described in the prospectus.	re Guarantee. Deferred sales charges may apply to some
As outlined in Sections G and H, taxes will automatically be withh	• •
Full Distribution – All Funds within the account number listed	
$\square$ One-time Partial Distribution $\square$ Gross $\square$ Net	Distribution Amount: \$
Gross reflects amount before any applicable fees, Contingent De withholding.  Net reflects amount after any applicable fees, CDSC, and state ar If you do not indicate <i>Gross</i> or <i>Net</i> , the distribution will default to Systematic Distribution	nd federal tax withholding.
Section D - Systematic Distribution	
Systematic distributions of \$50 of more are available only for acc specific dollar amount or an annualized percentage of the market month specified (any day, 5th through 28th).	
Please begin my payments on: (mm/dd/yyyy) If yof the month or next business day based on the payment frequency	
Payment Frequency (select one):	
	Annually
U would like my distributions to represent an annualized perce	
I wish to receive a Gross Net total of \$	·
Gross reflects amount before any applicable fees, Contingent De withholding.	-
Net reflects amount after any applicable fees, CDSC, and state ar	<u> </u>

Hartford	Funde	IRΛ	Distribution	Request	Form
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Account Number:
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### **Section E - Fund Election**

For a partial or systematic distribution, please indicate the fund(s) being redeemed and the amount(s) to redeem from each fund. For a complete list of funds, please refer to Fund List AC\_IRA, which is available on our website at www.hartfordfunds.com. If nothing is selected, we will default to pro-rata based on the distribution amount and the current values in each investment selection. Please use whole percentages that together total 100%.

Fund Name	Class	Dollar Amount	Percentage*
		\$	or%

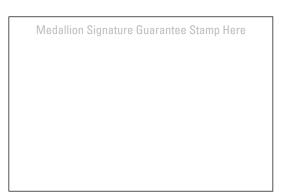
Section F - Distribution/Payment Instructions						
	Secti	on F -	Dietrihu	tion/Pav	ment Inc	structions

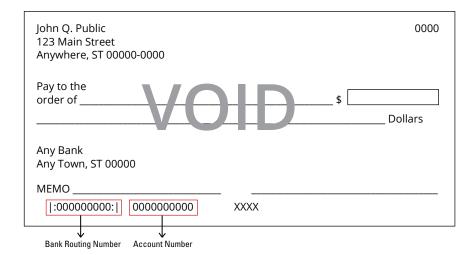
Unless instructed otherwise, your distribution will be mailed to your current address of record. A Medallion Signature Guarantee s required if the address has been changed within the past 30 days and the distribution is more than \$1,000.						
1. ☐ Send check(s) to my current address of record ☐ Forward my check(s) to the following address (if other than address of record, a Medallion Signature Guarantee is required):						
Mailing Address	City	State	Zip			
Permanent address change						
2.  I elect to have my distribution deposited to my Checking/Savings Account.  If banking instructions are not already on your account, an original voided check or a deposit slip is required.						

**Important:** By signing this paperwork, you agree and confirm that your use of Automated Clearing House ("ACH") Network will not result in transfers to or from a financial institution outside of the United States. You also understand it is your responsibility to notify Hartford Funds if any changes to your status occur that may require funds to be sent to or from a financial institution outside of the United States.

Name of Financial Institution							
Account Number at Financial Insti	tution	Bank Routing Number (must be 9 digits - attach a voided check)					
Account Type (please select one)	Checking (attach a voided o						
Bank Account Owner(s)							

**Note:** If the registration on the bank account is different from the registration on the Hartford Funds account or if this is a new or updated bank account on the record, we require a Medallion Signature Guarantee.





Attach an original voided check here. Please use tape instead of staples.



- No faxed copies allowed.
- No Starter Checks.
- Minimum ACH is \$50 per fund per month.
- ACH will arrive in 2-3 business days.
- There is no fee for this option.

#### **Section G - State Income Tax Withholding**

Hartford Funds may be required to withhold state tax from your distribution based upon state tax law for your state of residency. Your state of residency is determined by the legal address of record on your account. We recommend that you contact your tax professional regarding your tax withholding elections, and to answer any questions that you may have regarding your state's withholding laws.

#### Section H - Federal Income Tax Withholding (Required)

Federal tax law requires us to withhold a default rate of 10% of the taxable amount of distributions made to payees within the United States unless you select a different rate.

For distributions outside the United States, the default withholding rate is 10%. You can choose to have a different rate, but you generally can't choose a rate of less than 10% for payments delivered outside the United States and its territories.

For distributions to nonresident aliens, federal tax law generally requires us to withhold a default rate of 30% of the taxable amount of the distribution. Do not use Form W-4R. See IRS Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities, and Publication 519, U.S. Tax Guide for Aliens, for more information.

Complete the attached Form W-4R, Withholding Certificate for Nonperiodic Payments and Eligible Rollover Distributions, to indicate your federal tax withholding election. Use whole percentages only. Return the completed and signed Form W-4R with this completed and signed IRA distribution request form. If Form W-4R is not returned, incomplete, or indicates partial percentage withholding, we must withhold 10% of the payment for federal income tax and we cannot honor requests to have a lower (or no) amount withheld.

If you have chosen a systematic distribution, you may change your federal withholding election at any time by calling us at (888) 843-7824 or by completing and submitting a new Form W-4R. You can obtain another copy of Form W-4R at www.irs.gov/forms-instructions.

Account Number:	
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#### Section I - Authorization/Acknowledgement

I certify that I am the individual authorized to make these elections and that all information provided is true and accurate. I have also completed and signed Form W4-R to indicate my federal income tax withholding election and will return it with this form.

I further agree that neither Hartford Funds nor any of its agents, including the IRA custodian and the funds' sub-transfer agent, has given me tax or legal advice, and that all decisions regarding the elections made on this form are my own.

I also agree that neither Hartford Funds nor its agents are in any way responsible for my elections on this form and shall be indemnified and held harmless for any tax, legal or other consequences of the elections I made on this form.

I accept full responsibility for complying with all IRS requirements regarding distributions from my IRA.

Hartford Funds and/or its agents are hereby authorized and directed to distribute funds from my account in the manner I requested.

Hartford Funds and/or its agents may conclusively rely on this authorization without further investigation or inquiry. I expressly assume responsibility for any adverse consequences which may arise from the elections on this form.

Authorized Signer (optional) Required Format: John Doe (POA) fbo Jane Doe	Date Signed (mm/dd/yyyy)	
		Medallion Signature Guarantee Stamp Here (required for POA, Guardian or Conservator)
Account Owner's Signature	 Date Signed (mm/dd/yyyy)	
		Medallion Signature Guarantee Stamp Here

If a Medallion Signature Guarantee is required for processing, mail paperwork to the address below. Medallion Signature Guarantees cannot be faxed.

Fax this completed form to (888) 802-0039, or mail it to the appropriate address below.

For standard mail delivery, please mail this form to:

Hartford Funds P.O. Box 219060 Kansas City, MO 64121-9060 For private express mail, please mail this form to:

Hartford Funds 430 W 7th Street Suite 219060 Kansas City, MO 64105-1407

If you have questions or require more information, contact your financial professional or call Hartford Funds at (888) 843-7824.

# Form W-4R

# Withholding Certificate for Nonperiodic Payments and Eligible Rollover Distributions

OMB No. 1545-0074

2023

Department of the Treasury Internal Revenue Service

City or town, state, and ZIP code

Give Form W-4R to the payer of your retirement payments.

1a First name and middle initial	Last name	1b Social security number
Address		

Your withholding rate is determined by the type of payment you will receive.

- For nonperiodic payments, the default withholding rate is 10%. You can choose to have a different rate by entering a rate between 0% and 100% on line 2. Generally, you can't choose less than 10% for payments to be delivered outside the United States and its territories.
- For an eligible rollover distribution, the default withholding rate is 20%. You can choose a rate greater than 20% by entering the rate on line 2. You may not choose a rate less than 20%.

See page 2 for more information.

	Complete this line if you would like a rate of withholding that is different from the default withholding rate. See the instructions on page 2 and the Marginal Rate Tables below for additional information. Enter the rate as a whole number (no decimals)	%
Sign Here		
	Your signature (This form is not valid unless you sign it.)  Date	

#### **General Instructions**

Section references are to the Internal Revenue Code.

**Future developments.** For the latest information about any future developments related to Form W-4R, such as legislation enacted after it was published, go to www.irs.gov/FormW4R.

**Purpose of form.** Complete Form W-4R to have payers withhold the correct amount of federal income tax from your nonperiodic payment or eligible rollover distribution from an employer retirement plan, annuity (including a commercial annuity), or individual retirement arrangement (IRA). See page 2 for the rules and options that are available for each type of payment. Don't use Form W-4R for periodic payments (payments made in installments at regular

intervals over a period of more than 1 year) from these plans or arrangements. Instead, use Form W-4P, Withholding Certificate for Periodic Pension or Annuity Payments. For more information on withholding, see Pub. 505, Tax Withholding and Estimated Tax.

Caution: If you have too little tax withheld, you will generally owe tax when you file your tax return and may owe a penalty unless you make timely payments of estimated tax. If too much tax is withheld, you will generally be due a refund when you file your tax return. Your withholding choice (or an election not to have withholding on a nonperiodic payment) will generally apply to any future payment from the same plan or IRA. Submit a new Form W-4R if you want to change your election.

#### 2023 Marginal Rate Tables

You may use these tables to help you select the appropriate withholding rate for this payment or distribution. Add your income from all sources and use the column that matches your filing status to find the corresponding rate of withholding. See page 2 for more information on how to use this table.

Single or Married filing separately			filing jointly or urviving spouse	Head of household		
Total income over— Tax rate for every dollar more		Total income over—	Tax rate for every dollar more	Total income over—	Tax rate for every dollar more	
\$0	0%	\$0	0%	\$0	0%	
13,850	10%	27,700	10%	20,800	10%	
24,850	12%	49,700	12%	36,500	12%	
58,575	22%	117,150	22%	80,650	22%	
109,225	24%	218,450	24%	116,150	24%	
195,950	<b>32</b> %	391,900	32%	202,900	32%	
245,100	<b>35</b> %	490,200	35%	252,050	<b>35</b> %	
591,975*	37%	721,450	37%	598,900	37%	

<sup>\*</sup>If married filing separately, use \$360,725 instead for this 37% rate.

Form **W-4R** (2023)

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## **General Instructions** (continued)

Nonperiodic payments—10% withholding. Your payer must withhold at a default 10% rate from the taxable amount of nonperiodic payments unless you enter a different rate on line 2. Distributions from an IRA that are payable on demand are treated as nonperiodic payments. Note that the default rate of withholding may not be appropriate for your tax situation. You may choose to have no federal income tax withheld by entering "-0-" on line 2. See the specific instructions below for more information. Generally, you are not permitted to elect to have federal income tax withheld at a rate of less than 10% (including "-0-") on any payments to be delivered outside the United States and its territories.

**Note:** If you don't give Form W-4R to your payer, you don't provide an SSN, or the IRS notifies the payer that you gave an incorrect SSN, then the payer must withhold 10% of the payment for federal income tax and can't honor requests to have a lower (or no) amount withheld. Generally, for payments that began before 2023, your current withholding election (or your default rate) remains in effect unless you submit a Form W-4R.

#### Eligible rollover distributions - 20% withholding.

Distributions you receive from qualified retirement plans (for example, 401(k) plans and section 457(b) plans maintained by a governmental employer) or tax-sheltered annuities that are eligible to be rolled over to an IRA or qualified plan are subject to a 20% default rate of withholding on the taxable amount of the distribution. You can't choose withholding at a rate of less than 20% (including "-0-"). Note that the default rate of withholding may be too low for your tax situation. You may choose to enter a rate higher than 20% on line 2. Don't give Form W-4R to your payer unless you want more than 20% withheld.

Note that the following payments are **not** eligible rollover distributions: (a) qualifying "hardship" distributions, and (b) distributions required by federal law, such as required minimum distributions. See Pub. 505 for details. See also *Nonperiodic payments—10% withholding* above.

Payments to nonresident aliens and foreign estates. Do not use Form W-4R. See Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities, and Pub. 519, U.S. Tax Guide for Aliens, for more information.

Tax relief for victims of terrorist attacks. If your disability payments for injuries incurred as a direct result of a terrorist attack are not taxable, enter "-0-" on line 2. See Pub. 3920, Tax Relief for Victims of Terrorist Attacks, for more details.

## **Specific Instructions**

#### Line 1b

For an estate, enter the estate's employer identification number (EIN) in the area reserved for "Social security number."

#### Line 2

**More withholding.** If you want more than the default rate withheld from your payment, you may enter a higher rate on line 2.

Less withholding (nonperiodic payments only). If permitted, you may enter a lower rate on line 2 (including "-0-") if you want less than the 10% default rate withheld from your payment. If you have already paid, or plan to pay, your tax on this payment through other withholding or estimated tax payments, you may want to enter "-0-".

Suggestion for determining withholding. Consider using the Marginal Rate Tables on page 1 to help you select the appropriate withholding rate for this payment or distribution. The tables are most accurate if the appropriate amount of tax on all other sources of income, deductions, and credits has been paid through other withholding or estimated tax payments. If the appropriate amount of tax on those sources of income has not been paid through other withholding or estimated tax payments, you can pay that tax through withholding on this payment by entering a rate that is greater than the rate in the Marginal Rate Tables.

The marginal tax rate is the rate of tax on each additional dollar of income you receive above a particular amount of income. You can use the table for your filing status as a guide to find a rate of withholding for amounts above the total income level in the table.

To determine the appropriate rate of withholding from the table, do the following. Step 1: Find the rate that corresponds with your total income not including the payment. Step 2: Add your total income and the taxable amount of the payment and find the corresponding rate.

If these two rates are the same, enter that rate on line 2. (See Example 1 below.)

If the two rates differ, multiply (a) the amount in the lower rate bracket by the rate for that bracket, and (b) the amount in the higher rate bracket by the rate for that bracket. Add these two numbers; this is the expected tax for this payment. To get the rate to have withheld, divide this amount by the taxable amount of the payment. Round up to the next whole number and enter that rate on line 2. (See *Example 2* below.)

If you prefer a simpler approach (but one that may lead to overwithholding), find the rate that corresponds to your total income including the payment and enter that rate on line 2.

**Examples.** Assume the following facts for *Examples 1* and 2. Your filing status is single. You expect the taxable amount of your payment to be \$20,000. Appropriate amounts have been withheld for all other sources of income and any deductions or credits.

**Example 1.** You expect your total income to be \$60,000 without the payment. Step 1: Because your total income without the payment, \$60,000, is greater than \$58,575 but less than \$109,225, the corresponding rate is 22%. Step 2: Because your total income with the payment, \$80,000, is greater than \$58,575 but less than \$109,225, the corresponding rate is 22%. Because these two rates are the same, enter "22" on line 2.

Example 2. You expect your total income to be \$42,500 without the payment. Step 1: Because your total income without the payment, \$42,500, is greater than \$24,850 but less than \$58,575, the corresponding rate is 12%. Step 2: Because your total income with the payment, \$62,500, is greater than \$58,575 but less than \$109,225, the corresponding rate is 22%. The two rates differ. \$16,075 of the \$20,000 payment is in the lower bracket (\$58,575 less your total income of \$42,500 without the payment), and \$3,925 is in the higher bracket (\$20,000 less the \$16,075 that is in the lower bracket). Multiply \$16,075 by 12% to get \$1,929. Multiply \$3,925 by 22% to get \$863.50. The sum of these two amounts is \$2,792.50. This is the estimated tax on your payment. This amount corresponds to 14% of the \$20,000 payment (\$2,792.50 divided by \$20,000). Enter "14" on line 2.

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Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to provide this information only if you want to (a) request additional federal income tax withholding from your nonperiodic payment(s) or eligible rollover distribution(s); (b) choose not to have federal income tax withheld from your nonperiodic payment(s), when permitted; or (c) change a previous Form W-4R (or a previous Form W-4P that you completed with respect to your nonperiodic payments or eligible rollover distributions). To do any of the aforementioned, you are required by sections 3405(e) and 6109 and their regulations to provide the information requested on this form. Failure to provide this information may result in inaccurate withholding on your payment(s). Failure to provide a properly completed form will result in your payment(s) being subject to the default rate; providing fraudulent information may subject you to penalties.

Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S.

commonwealths and territories for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The average time and expenses required to complete and file this form will vary depending on individual circumstances. For estimated averages, see the instructions for your income tax return.

If you have suggestions for making this form simpler, we would be happy to hear from you. See the instructions for your income tax return.